



# Selective

Travel Management

## How to Register your Profile

with Selective Travel Management

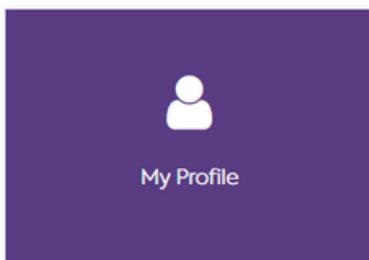




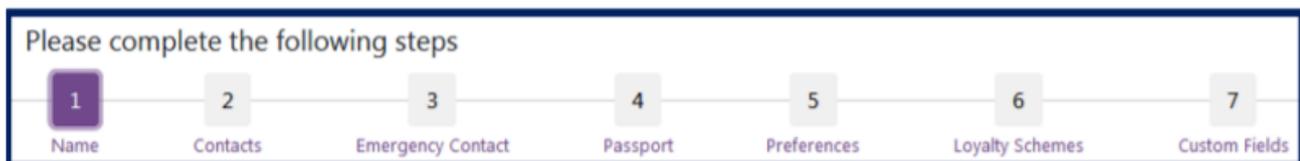
## How to Register

### To access the Traveller Profile Suite

1. Visit your dedicated HUB. <https://hope.selective-travel.com>
2. Click on “My Profile” tile.



3. You should be presented with a wizard. Please complete the mandatory information.
4. There will be 7 tabs to complete. This is the quick step process to allow you to complete the mandatory fields quickly if required.



5. The mandatory fields are:

Tab 1 (Name): First Name, Surname, Faculty and Department.

Tab 2 (Contacts): Email Address and Mobile Number.



All other fields are optional and can be filled in at your earliest convenience.

6. On the final screen of the profile wizard you must tick the checkbox to consent to your data being used for travel purposes in relation to General Data Protection Regulation (GDPR). There will be a link to read the documentation.

Traveller Profile Information

Traveller Profile Information

I confirm that the information given in this form is accurate.  
If I have given information about health conditions or disabilities, I consent to its use by Selective Travel Management for the purposes of arranging my travel.  
I consent to the data supplied by me (or someone nominated by me) being used for the contracted purposes of arranging travel on my behalf.  
Click [here](#) for this site's GDPR FAQs.  
Click [here](#) for this site's GDPR Data Protection Policy.

\* = Mandatory Field

7. Final step is to click “Save”. This will then be your profile saved.



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**Business Travel.** Simplified.

**For Support call our Online Helpdesk:**

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